

## New Instructor Course

The Bureau will offer a new EMS Instructor Course on May 10-12, 2001. The seminar will be conducted at the Cannon Health Building, located at 288 North 1460 West, Salt Lake City.

**This course will be filled on a first come first serve basis selected from complete applications only. Agencies will only be allowed two people per agency to attend this course.**

To apply, the following prerequisites must be met:

- currently certified as an EMD, EMT, or Paramedic in Utah
- certified as a Utah EMD, EMT, or Paramedic for at least one year
- submit copy of CPR Instructor card by the American Heart Association, American Red Cross, or the National Safety Council (EMTs and Paramedics must be currently certified as a CPR Instructor)
- submit three letters of recommendation regarding EMD/EMT/Paramedic skills and teaching abilities
- submit proof of 15 hours of teaching experience
- submit letter of justification for your attendance at the EMS Instructor Course

All information and fees must be in one complete package to be considered for this course. Applications will be accepted **only** with the postmark dates between March 19, 2001, and April 19, 2001, or until the first 36 approved and complete applications have been received by the Bureau. No applications will be accepted at the EMS office, only by mail.

Incomplete application package or applications postmarked before or after the above dates will be returned. The cost of the course is \$125.00, which includes the instructor manual and certification fees.

A check or purchase order payable to the Bureau of EMS must be submitted with the application package. **Seating is limited to the first 36 applications.**

If cancellation is necessary, a full refund will be made if the Bureau is notified by Friday, April 17, 2001.

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## Current & New Training Officers Course

The Bureau will offer a course for currently certified and new Training Officers on Thursday, March 15, 2001, from 12:00 p.m. to 3:00 p.m. in the Hunter Center at Southern Utah University in Cedar City, Utah.

Applications and \$35.00 registration fee, check or purchase order, must be received between January 10, 2001, and February 12, 2001. All currently certified Training Officers must bring their Training Officer Manual to the seminar.

To remain recognized as a Training Officer you must attend a Training Officer seminar once every year. **You must be a certified EMT Instructor before you can be certified as a Training Officer.**

## New Course Coordinator Course

The Bureau will offer a course for new Course Coordinators on Thursday, March 15, 2001, from 4:00 p.m. to 7:00 p.m. in the Hunter Center at Southern Utah University in Cedar City, Utah.

To attend this seminar, the applicant must have completed the following requirements to become certified as a Course Coordinator:

- be an EMS Instructor for at least one year
- co-coordinate at least one approved course and provide a written evaluation from the Course Coordinator prior to application for the course
- receive approval from the Director of Standards and Evaluations, Bureau of EMS

Applications and \$35.00 registration fee, check or purchase order, must be received between January 10, 2001, and February 12, 2001.

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## Current Course Coordinator Course

The Bureau will offer a course for currently certified Course Coordinators on Thursday, March 15, 2001, from 8:00 a.m. to 11:00 a.m. in the Hunter Center at Southern Utah University in Cedar City, Utah.

Applications and \$35.00 registration fee, check or purchase order, must be received between January 10, 2001, and February 12, 2001.

All attendees must bring their Course Coordinator manual with them to the seminar. As a reminder, **attendance is required annually to maintain course coordinator designation.**

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## Semi-Annual Instructor Seminar

The Bureau will conduct the 31<sup>st</sup> semi-annual EMS Instructor Conference, March 16-17, 2001, in Cedar City. The purpose of this conference is to enhance skills and abilities and to improve the quality of instruction they provide. Each instructor must attend one instructor seminar every two years to remain certified. **This course will be filled on a first come first serve basis selected from complete applications only. The course is limited to 150 participants.**

The conference will be held in the Hunter Center at Southern Utah University in Cedar City, Utah. Registration is from 7:30 to 8:30 a.m. on Friday, March 16, 2001, and the seminar concludes Saturday, March 17, 2001, at 4:00 p.m.

Complete the attached registration form and return it with a check or purchase order to the Bureau of Emergency Medical Services **between January 10 and February 12, 2001.**

The cost of the conference, including the Friday conference luncheon, is \$125.00. If a cancellation is necessary, a full refund will be made if our office is notified by February 23, 2001. No refunds will be made after this date.

## **Bureau of EMS Training Application**

**You must submit a separate application for each course you wish to attend**

**Name:** \_\_\_\_\_ **EMT/EMD #:** \_\_\_\_\_

**EMT/EMD Expiration Date:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
City State Zip

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Location of the last Instructor Seminar attended:** \_\_\_\_\_ **Seminar Date:** \_\_\_\_\_

**Payment method**    ☐ **Check**        ☐ **Money Order**    ☐ **Purchase Order #** \_\_\_\_\_

**Agency Name:** \_\_\_\_\_

**Agency Phone:** \_\_\_\_\_

**Total Enclosed:** \_\_\_\_\_ (check or purchase order must accompany application)

**Check the Course you are applying for:**

- ☐ **New Course Coordinator Course, March 15, 2001, Cedar City, \$35.00**
- ☐ **Current Course Coordinator Course, March 15, 2001, Cedar City, \$35.00**
- ☐ **New Training Officer Course, March 15, 2001, Cedar City, \$35.00**
- ☐ **Current Training Officer Course, March 15, 2001, Cedar City, \$35.00**
- ☐ **Semi-Annual EMT Instructor Conference, March 16-17, 2001, Cedar City, \$125.00**
- ☐ **New Instructor Course, May 10-12, 2001, Salt Lake City, \$125.00**

**Mail to:**

**Bureau of EMS-Seminars  
Box 142004  
Salt Lake City  
Utah 84114-2004**

**Or Fax:**

**(801) 538-6808**